



ALAMEDA BALLET ACADEMY

WELCOME

Alameda Ballet Academy (ABA) thanks you for signing up for our program. We are dedicated to bringing quality classical dance education to the greater Alameda community. We seek to impart students with artistry, self expression, grace and musicality, while encouraging a love for the art of dance. In order to create a healthy and productive learning environment, we gently teach by using the principles of focus, discipline, physical fitness, critical thinking, teamwork and, most importantly, respect. It is our belief that the seeds of commitment to excellence can and should be planted at a very young age, while maintaining an inspired, playful, creative atmosphere.

HISTORY

Alameda Ballet Academy and its affiliate performing company, Alameda Civic Ballet, were founded in 2003 by the Artistic Director, Abra Rudisill. Both the school and company were created to impart the best elements of the classical ballet tradition to local dance students and the surrounding community. In her lessons and leadership, Rudisill draws upon her 20 years of experience as a Prima Ballerina and Ballet Mistress with Oakland Ballet, and she seeks to carry on her artistic lineage through the education of Bay Area youth.

REGISTRATION

All students, new and returning, must submit a registration form, a signed liability waiver form, a \$25 annual registration fee, and payment for tuition. The only exception is that new students who registered in June, July or August for Saturday Pre-Ballet or Ballet 1 classes do not need to pay the registration fee for September. Please return the forms with payment as soon as possible to ensure your child's space in class. The school must always maintain current contact information for every student, and it is each family's responsibility to inform the school of any changes to that effect. *Initial here:* _____

THE PROGRAM

The following levels are age ranges for student placement, however, these are only guidelines and students are assigned to an appropriate level, in accordance with the information provided about the student at registration and at the discretion of the Artistic Director. The teachers of Alameda Ballet Academy take great care in ensuring that each student is placed in a class that is appropriate to his or her age and previous training or experience. Students are evaluated twice a year for promotion to the next level. If you feel that your child has not been properly assessed, please call and make an appointment with the Artistic Director to discuss your concerns.

Please do not attempt to address your concerns or scheduling conflicts with the staff at the studio between classes or during rehearsals. There is not enough time for a quality discussion, and attempts to do so could be counter productive :)

Please do so by email or phone. *Initial here:* _____

Class Levels

Alameda Ballet Academy consists of several levels, with relevant ABA attendance requirements as follows:

Pre-Ballet (ages 3-4); 1 class per week

Ballet 1 (ages 5-6); 1 class per week

Ballet 2 (ages 7-9); 2 classes per week

Ballet 3 (ages 9-11); 3 classes per week

Ballet 4 (ages 12 yrs & up); 4 classes per week

Ballet 5 (12 yrs & up by invitation); 5 classes per week

Beginning Pointe (By invitation); students 12 yrs and above must have completed 3 yrs. of ballet training and must take a minimum of 3 ABA ballet classes per week.

Pas De Deux (by invitation); open to levels 4 and 5

Jazz (ages 12 yrs & up)

TUITION

Monthly tuition, effective September 2, 2008 is as follows:

1 Class per week = \$60

2 Classes per week = \$95

3 Classes per week = \$120

4 Classes per week = \$145

5 Classes per week = \$160

6 Classes per week = \$175

Family – Unlimited Number of Classes per week = \$235

Private Lessons = \$75/hr, \$50/half hr

10% Discount for sibling or parent

Tuition payments are due on the 1st of the month. **A \$10 late fee will be assessed if received after the 5th.** Missed classes may be made up on an alternative day within 2 months. Classes are charged on a monthly basis. We do not prorate except for the months of December and June for the students who do not perform in the Nutcracker or the Spring Recital - please do not ask! Although there is not a full month of classes in December, this instruction time is more than made up through time spent in rehearsals and performances.

Initial here:_____

DROP, VACATION AND CLASS ATTENDANCE POLICY

The Alameda Ballet Academy program begins September 2, 2008 and ends June 27, 2009. Students are required to attend classes on a monthly basis. Drop-ins are only permitted for Adult Ballet classes. Should you decide to withdraw from the program, require one month off for vacation, or decide to reduce the number of classes per week, 30 days notice is required and the Drop/Vacation/Change of Schedule Form must be submitted. Full tuition will be charged for that 30 day period regardless of the number of classes attended.

Initial here:_____

SCHOLARSHIPS

Alameda Ballet Academy awards a limited number of scholarships and work-study positions to eligible students. To apply for a scholarship, please speak to the Artistic Director.

STUDENT TEACHERS

We are continuing our student teacher program as we have found that it is a wonderful way to teach our older students mentoring and leadership skills, and it is beneficial to the younger students by providing role models. All students 13 and up are encouraged to talk to Abra about this opportunity and will receive tuition credit in exchange. Students who demonstrate are asked to set good examples by being consistent in their attendance, arriving 15 minutes prior to each class to help set up and greet the students, and be professional in their appearance (you do not have to wear the dress code and you may wear skirts but must have your hair in a bun).

NON-DISCRIMINATION POLICY

Alameda Ballet Academy admits students of any race, color, sexual orientation, and national and ethnic origin to all the rights, privileges, programs, and activities accorded or made available to students at the Academy. It does not discriminate on the basis of race, color, sexual orientation, or national and ethnic origin in the administration of its education policies, admissions policies, scholarship programs or any other school-administered programs.

DRESS CODE

A neat and tidy appearance is a necessary element of the graceful discipline of ballet.

Hair

Pre-Ballet students should wear their hair pulled back in a secure ponytail. If they have short hair, it must be pulled away from the face. Please leave unnecessary hair accessories at home as they only cause distraction. All levels except for Pre-Ballet must come to class with their hair in a bun or they will not be permitted to take class. The first weeks of classes we will be giving instruction on how to properly wear your hair in class so that everyone knows what is expected of them. Dangly earrings, heavy bracelets, and other excessive jewelry are not permitted. All jewelry must be removed for Pas De Deux class.

Attire

Each level is required to wear a specific color leotard in class. This is a common practice at ballet schools affiliated with performing companies, and gives the students a sense of accomplishment as they progress to the next level. We will be ordering leotards, tights and shoes from a dance school distributor, Revolution Dancewear, at a substantial discount. During the first month of classes, we will determine the sizing for each child and provide an order form for parents to submit. The requirements for each level are as follows:

Pre-Ballet: Pink tank leotard, pink tights, and pink leather full sole ballet shoes.

Ballet 1: Light blue tank leotard, pink tights, and pink leather full sole ballet shoes.

Ballet 2: Lavender tank leotard, pink tights, and pink leather full sole ballet shoes.

Ballet 3: Burgundy tank leotard, pink tights, and pink leather or canvas split sole ballet shoes.

Ballet 4 & 5: Forest green camisole leotards, pink tights, and pink leather or canvas split sole ballet shoes.

Pointe: Add pink pointe shoes. Note: we will not be ordering pointe shoes.

Beginning Pointe: Abra will accompany the class on a trip to San Francisco Dancewear in Oakland to get their first pointe shoes! Details will be provided at their first pointe class.

Pas de Deux: Add a ballet skirt or practice tutu.

Jazz: jazz pants/shorts & t-shirt or appropriate dance wear and shoes.

Please note: No skirts or other costume accessories are allowed in class with the exception that levels 4 & 5 may wear skirts during center floor work. Initial here:_____

PUNCTUALITY & CLASSROOM ETIQUETTE

In order to maintain an atmosphere that students can thrive in, students are asked to follow a few basic ground rules for the classroom and theater. Students must arrive prepared, properly dressed, and on time for all classes and rehearsals so as not to disrupt the entire group. **Tardiness will be noted in the attendance book, and students who arrive late for class or rehearsal will receive a verbal warning the first time. Subsequent late arrivals without an acceptable excuse will result in a student being asked**

to observe rather than participate. Repeated and ongoing tardiness may result in the loss of performance roles and/or being excused from the school. *Initial here:*_____

Parents of younger students can help by making sure your child uses the restroom before class as it is very disruptive if they have to leave during class. Students are requested to keep conversation during class to an absolute minimum. Cell phones are to be turned off before every class or rehearsal. No gum is allowed in the building. No food or drink besides water is permitted in the studios. Students are expected to show respect to the teachers and staff, the studio, to each other, and to approach their work with integrity, passion, and a positive attitude.

PERFORMANCES

Dance is an art form created for presentation before an audience and is a skill that needs to be practiced to be done well, just like anything else. Students are encouraged to perform in both our Nutcracker and the school's Spring Recital. A passion for performing and the skills it involves represents an important part of the performing arts education that we strive to teach and we hope that it will serve them well throughout their lives. Our students are the most precious seeds that we can plant to ensure a garden of arts for the future and to develop the audiences of tomorrow. Students who wish to participate in a performance must, along with a parent or guardian, read and sign a Performance Agreement. The Performance Agreement includes a commitment to attend all relevant classes, rehearsals and performances. In signing a Performance Agreement, both students and parents are agreeing to take their commitment to ABA seriously and to make classes, rehearsals, and performances a top priority in their lives.

RECITAL FEES

All Alameda Ballet Academy students are invited to perform in ABA's Spring Recital. Students who agree to perform will be requested to pay a recital fee, amount to be determined.

PARENTAL ASSISTANCE

"Many hands make light work" and successful performances can only take place with the assistance of many volunteers. Parents will be reminded to put their name on sign-up sheets that will be placed in a visible spot in the studio lobby. All parents are required to volunteer. It is the responsibility of the entire community to help keep art alive for our children!

I have read and understand the Alameda Ballet Academy rules, policies and fees, and I agree to the terms as written.

Parent/Guardian Signature _____ Date _____

Please return this packet with completed forms, initials, signatures and registration fee on the first day of class or pre-register by mail to: ABA, 1318 Mound St. Alameda, CA 94501 in order to ensure your child's space in class.



ALAMEDA BALLET ACADEMY

Registration 2008/2009 Session

Class Level _____ **Day(s)** _____ **Time(s)** _____

Student's Name _____ **Age** _____ **DOB** _____

Parents' Names _____

Address _____ **City** _____ **Zip Code** _____

Home Phone (s) _____ **Work Phone (s)** _____

Cell Phone (s) _____ **Child's School** _____

Email Addresses _____

How did you hear about our school? _____

In case of emergency, please contact: _____ **Phone** _____

Anyone other than parents who is authorized to pick up your child:

Name (s) _____

Relationship _____ **Phone (s)** _____

Allergies or other chronic health concerns we should be aware of:

Student's Medical Insurance Provider Name and Policy Number:

Doctor's Name _____

Address _____ **Phone** _____

Please take a moment to describe any of your child's previous dance, music, performance or athletic experience (including the dates and name(s) of the school/program attended)

I do/ do not agree that my child's image may be used in photographs, videotapes, or other media that may be used in news articles, advertising, or on the website.

I understand that 30 days notice is required if my child is not going to return to the school and that full monthly tuition is due for the 30 day period. We do not prorate.

Parent/Guardian Signature: _____

Adult Responsible for Tuition/Fee payments: _____

\$25 Annual Registration Fee Paid

Date: _____

Waiver of Liability

Assumption of Risk and Hold Harmless Agreement

For and in consideration of my child's participation in Alameda Ballet Academy/ Alameda Civic Ballet (ABA/ACB) programs we, the undersigned, the father and mother and/or guardian of said participant, a minor, do hereby for ourselves, executors, and administrators, agree to forever waive, release, acquit, discharge, and hold harmless, ABA/ACB and its successors, directors, employees, volunteers, interns, and agents from any and all liability, rights, damages, claims, actions, costs, loss of service, expense and compensation, on account of or in any way arising from any and all known or unknown personal injuries and property damage, which the participating minor may incur as a result of the aforementioned participation in ABA/ACB programs or pertaining thereto.

We, the undersigned, hereby acknowledge to be the lawful parents and/or guardians of the above mentioned minor and we, therefore, acknowledge our qualifications to sign the subject agreement on behalf of the said minor.

In consideration of being permitted to participate in any way in ABA/ACB programs, for myself, my heirs, personal representatives or assigns, do hereby release, waive, discharge, and covenant not to sue ABA/ACB, or its successors, directors, employees, volunteers, interns, and agents for liability from any and all claims including the negligence of ABA/ACB, its successors, directors, employees, volunteers, interns, and agents resulting in personal injury, accidents or illnesses (including death), and property loss arising from, but not limited to participation in ABA/ACB programs.

Assumption of Risk: I know and appreciate that risks may arise from my child's participation in ABA/ACB programs. I hereby assert that my child's participation is voluntary and that I knowingly assume all such risks.

Indemnification and Hold Harmless: I agree to defend, indemnify, and hold harmless ABA/ACB, its successors, directors, employees, volunteers, interns, and agents from and against any and all loss, liability charges, actions, claims, suits, and expenses (including attorneys fees) and costs which may arise by reason of participation in ABA/ACB programs. ABA/ACB does not provide insurance for program participants.

Release Authorization For Emergency Treatment: I understand that I am required to maintain and carry accident medical coverage for the child listed on their application and I verify that the coverage information on the Alameda Ballet Academy Registration Form is accurate and true. As parent/guardian, I hereby consent to emergency treatment. I further agree expressly to assume the risk of my minor child participating in ABA/ACB programs.

I am the parent/guardian of the minor _____ and I am signing this release on behalf of said minor.

I HAVE READ THE ABOVE EMERGENCY AUTHORIZATION, WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, fully understand its terms and understand that I am giving up substantial rights by agreeing to these terms, including my right to sue. I acknowledge that I am signing this agreement freely and voluntarily, and intend by my signature and agreement to be a complete and unconditional release of liability to the greatest extent allowed by law.

Print Parent/Guardian Name

Signature

Date